



**Request for City Council Committee Action
From the Finance Department**

Date: January 14, 2013
To: Ways and Means Committee
Referral to: None

Subject: 2012 – 4th Quarter Gift Acceptance

Recommendation: Acceptance of gifts to the City of Minneapolis valued under \$15,000

Previous Directives: The City Council Resolution 2005R-485 allowing individual City departments to receive gifts with a value of \$15,000 or less

Prepared or Submitted by: Connie Griffith, Controller

Approved by: Kevin Carpenter, City Finance Officer _____

Paul Aasen, City Coordinator _____

Presenters in Committee: Connie Griffith, Controller

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.

(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☒ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☐ Other financial impact (Explain):

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information Attached:

On August 3, 2007, the City Council adopted to increase the Gift Acceptance value from \$1,000 to \$15,000 or less.

On August 19, 2005, the City Council adopted Resolution 2005R-485, to allow individual City departments to receive gifts with a value of \$1,000 or less with written notice to the Finance Officer or his/her designee. The action also required the Finance Department

to submit a quarterly gift report to the City Council's Ways and Means Committee for approval containing the following information on each donation:

1. Name of recipient department
2. Name of entity making gift
3. Description of gift (including value of gift, date received and special designations on gift; if any)
4. Funding strings for expense and revenue appropriation increases

The department may not use the gift until it has been approved by a two-thirds vote of the City Council. For any gifts with a value exceeding \$15,000, the recipient department shall submit a request to the Ways & Means/Budget Committee directly. This report serves as the vehicle for Council approval. The attached spreadsheet delineates the gifts received in the required format as of the date of this action.